



# VIVEKANAND MAHAVIDYALAYA

(RUN BY DURGA EDUCATION SOCIETY)

Affiliated to Pt. Ravishankar Shukla University, Raipur (C.G.)



## PROSPECTUS

COMMERCE ♦ COMPUTER ♦ MANAGEMENT

# Memorable Contribution of Legends



**Late Pt. Ram Narayan Dixit**



**Late Ku. Durga Bai Dixit  
(1932-1948)**



# Fee Schedule



Particulars	B.Com.	B.B.A.	B.C.A.	M.Com.	PGDCA
Tuition Fee	11700.00	17900.00	17200.00	8700.00	17700.00
Admission Fee	100.00	100.00	100.00	100.00	100.00
Amalgamated Fund	100.00	100.00	100.00	100.00	100.00
Development Fund	300.00	300.00	300.00	300.00	300.00
Library Fee	230.00	230.00	230.00	230.00	230.00
Caution Money	100.00	100.00	100.00	100.00	100.00
Internal Test (Model Exam) Fee	100.00	100.00	100.00	100.00	100.00
Identity Card	40.00	40.00	40.00	40.00	40.00
Games Fee	150.00	150.00	150.00	150.00	150.00
Student Union Fee	50.00	50.00	50.00	50.00	50.00
Youth Festival	100.00	100.00	100.00	100.00	100.00
Cycle Stand Fee	30.00	30.00	30.00	30.00	30.00
Lab Maintenance	0.00	800.00	2000.00	0.00	2000.00
<b>TOTAL FEES</b>	<b>13000.00</b>	<b>20000.00</b>	<b>20500.00</b>	<b>10000.00</b>	<b>21000.00</b>

Note :-

1. If Computer is opted with B.Com Rs. 3000.000 will be additional.
2. For New students in B.Com IInd and IIIrd year, Rs. 500.00 will be additional for registration fee.
3. Various University charges will be extra as per requirement.
4. Examination fee extra as per University rule.

सा विद्या या विमुक्तये  
(Sa vidya ya vimuktaye)

"That along is knowledge which leads to liberation"  
College Motto

Durga Education Society A Pathfinder  
of these Educational institutions  
**Vivekanand Mahavidyalaya**

(Courses Running)

B.Com, (Comp.)

M.Com BBA, BCA PGDCA

Contact : 0771-2887918

**Durga Mahavidyalaya**

(Courses Running)

B.Com, (Comp.)

M.Com BBA, BCA

DCA, PGDCA, B.Ed.

M.A. (Hindi, English, Political Sci, Geography)

M.Phil (Commerce & Pol. Sci.)

Contact : 0771-2523753

**Sau. Kusum Tai Dabke**

**Law College**

(Courses Running)

LLB-3 Years Degree Course

(Semester System)

Contact : 0771-2524500



**Vivekanand Mahavidyalaya**

K.K. Road, Moudha Para, Raipur (C.G.) 492001

Phone: 0771-2887918, Fax : 0771-2887918

website : [www.vivekanandmahavidyalaya.in](http://www.vivekanandmahavidyalaya.in), e-mail : [info@vivekanandmahavidyalaya.in](mailto:info@vivekanandmahavidyalaya.in)

# Governing Body of College

Shri S.K. Bhaduri  
Shri Shekhar Amin  
Shri Shishir Bhandarkar  
Dr. Sanjay Tiwari  
Dr. S.K. Chaterjee  
Dr. Manoj Mishra

Mr. P.L. Sahu  
Prof. Ashok Kumar Jha

Chairman  
D.E.S. Representative  
D.E.S. Representative  
Pt. RSU Representative  
Pt. RSU Representative  
Principal, Ex-Office Secretary  
Vivekanand Mahavidyalaya  
Teacher's Representative  
Teacher's Representative

**“Education is the kindling flame, not the filling of a vessel.” -Socrates**

## Durga Education Society

For over six decades, Durga Education Society (Located heart of Raipur, Maudhapara) has been engaged in nurturing minds through a reach heritage of academic excellence. It had been conceived with a vision to be recognized as a top-class learning institution and it has moved beyond the fulfilment of a scholastic promise to re-defining education in the new age through creation of aptitude and comprehensive intelligence. Targets are achieved everyday, only to make space for newer dreams.

Established in 1950 by visionary-doyens of Raipur Bar, Mr. M. Bhaduri and Mr. P. Bhaduri along with their enthusiast colleagues approached to eminent-socialist Ex-malgujar of Raipur, Shri Ram Narayan Dixit, who generously donated his “Mohan Bagicha” with a desire that the society be named in memory of his beloved daughter ' Durga Bai'. So, the society is named and styled as 'Durga education Society', and duly registered under the Societies registration act. Currently Durga Education Society is headed by Shri S.K. Bhaduri, Advocate as the Chairman and Shri Sudhanshu Shekhar Shukla, Advocate as the Secretary.

The Durga Education Society has contributed in the field of education by establishing the following academic institution of repute:

**Sau Kusum Tai Dabke Law College**

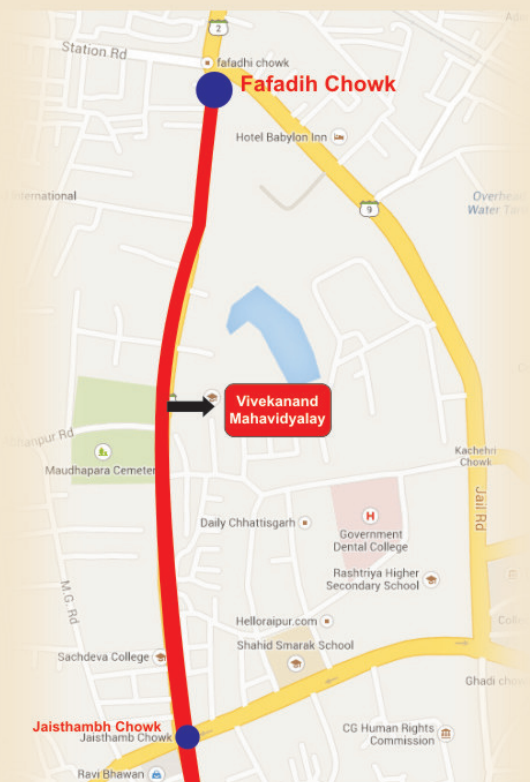
**Durga Mahavidyalaya**

**Vivekanand Mahavidyalaya**

# The Premier Institution of Quality Education

The college was established in 1993 and named after Swami Vivekanand a cyclonic monk born. It was established and started by Durga Education Society which is affiliated to Pt. Ravishankar Shukla University. The Vision of college is always an overall development of students. College has proud history and bright future because it is continuously giving and promoting the most young talent wheather in the field of academic, sports or cultural activity.

This college has Qualified and Experienced Staff appointed under Statute (college code) 28 of Pt. R.S. University act. The college provides necessary guidance and help to students. In each and every step as, and when required by them. The college has proved year after year by its students and Faculty member excellence in all areas the college leaves no stone unturned, to design and build the career foundation of the students. This college is oldest English medium college in Raipur city.



## Location

Our college is located in the heart of Raipur City (K.K. Road Maudhapara). It is easily approachable from Railway Station, Bus Stand, Residential Area of the City as it is situated in the centre of the City.

**“The secret of getting ahead is getting started”. – Mark Twain**

**PROSPECTUS**



### *Message from the Principal's Desk...*

“You are not here to try to get the world to be just as you want it.  
You are here to create the world around you that you choose”.

- Swami Vivekanand

Dear Students,

I have the pleasure to welcome you to our institution at the commencement of the new session. The vision statement of Vivekanand Mahavidyalaya, Raipur reiterates the need of nurturing, caring and competent professional in various fields, and since education is a social phenomenon we shall definitely reap benefits both short term and long term through this vision. Here, we offer you commerce, computers & Management degree courses to choose from. The college administration and the teaching faculty are committed to guide the students to accomplish their best possible faculties for an overall development along with Co-curricular and extracurricular activities. The student must understand the value of becoming embodiment of discipline and behaviour and conduct themselves to make this college a model peaceful learning centre. We will work hard to make sure our students are provided with the environment and facilities they deserve.

I assure you of my maximum possible attention at all times. I wish all the students joining this college good luck and promising career.

With best wishes,

**Dr. Manoj Mishra**

Ph.D., M.Phil, M.Com., (C.A.(i) MBA (f)

Principal

Vivekanand Mahavidyalaya



**PROSPECTUS**

## Department of Commerce



Name : Dr. Abha Shukla  
Designation : HOD. & Assistant Professor  
Qualification : Ph.D., M.B.A.(Finance), C.A. Inter,  
M.Com., M.A. (Economics)  
Experience : 20 years



Name : Ms. Gayathri Iyengar  
Designation : Assistant Professor (Commerce)  
Qualification : M.Phil (Commerce),  
M.Com., M.A. (English)  
Experience : 08 years



Name : Dr. Jagannath Saha  
Designation : Assistant Professor (Commerce)  
Qualification : Ph.D, M.Phil (Commerce),  
M.Com., C.A. (PEE-II),  
Experience : 20 years



Name : Dr. Ashish Dubey  
Designation : Assistant Professor  
(Commerce)  
Qualification : Ph.D., M.Com.  
Experience : 20 years



Name : Dr. Arunesh Kumar Gupta  
Designation : Assistant Professor (Commerce)  
Qualification : M.Com., M.B.A. (HR), B.Ed.,  
M.Phil., Ph.D.  
Experience : 17 years



Name : Ms. Smriti Agrawal  
Designation : Assistant Professor (Commerce)  
Qualification : M.Phil., M.Com., B.Com.  
Experience : 02 year



Name : Ms. Unnati Chauhan  
Designation : Assistant Professor (Commerce)  
Qualification : M.Phil., M.Com., B.Com.  
Experience : 02 year



Name : Ms. Pratibha Dubey  
Designation : Assistant Professor (Commerce)  
Qualification : M.Phil., M.Com., B.Com., CA (Final)  
Experience : 01 year

## Department of Computer Science



Name : Mr. Nishid Parmar  
Designation : HOD & Assistant Professor  
(Computer Science)  
Qualification : M.C.A., B.C.A.  
Experience : 05 years



Name : Dr. Rajshree Dewangan  
Designation : Assistant Professor (Maths.)  
Qualification : M.Sc. (Mathematics), SET(C.G.)  
Ph.D  
Experience : 11 years



Name : Mr. Debojit Das  
Designation : Assistant Professor  
(Computer Science)  
Qualification : B.E. (Computer Science)  
Experience : 04 years



Name : Ms. Heenashree Sahu  
Designation : Assistant Professor  
(Computer Science)  
Qualification : M.C.A., B.C.A.  
Experience : 03 years

## Department of Management



Name : Mr. Ashok Kumar Jha  
 Designation : HOD. & Assistant Professor (Management)  
 Qualification : Ph.D (Registered), M.Phil (Management), M.B.A., M.Sc., L.L.B.  
 Experience : 15 years (U.G.), 5 years (P.G.)



Name : Md. Shoaib Pasha  
 Designation : Assistant Professor (Management)  
 Qualification : B.B.A., M.B.A. (Finance/Marketing)  
 Experience : 03 years



Name : Ms. Yogita Vaishnava  
 Designation : Assistant Professor (Management)  
 Qualification : MBA (HR & Finance), B.Sc., NET, CS Professional \*  
 Experience : 07 years

## Faculty of Language



Name : Dr. Sushant Chakraborty  
 Designation : Assistant Professor (Hindi)  
 Qualification : Ph.D (Hindi), M.Phil (Linguistics), M.A.(Hindi), B.A.  
 Experience : 15 years



Name : Ms. Bhawana Paul  
 Designation : Assistant Professor (English)  
 Qualification : M.Phil, ., M.A. (English), B.Sc. Ph.D (Registered)  
 Experience : 07 years

## Department of Sports



Name : Mr. Pyarelal Sahu  
 Designation : Sports Officer  
 Qualification : M.Phil (Physical Education), M.P. Ed., M.A. (Sociology), B.P.Ed.  
 Experience : 21 years



Name : Ms. Swati Tikam  
 Designation : Librarian  
 Qualification : Ph.D (Pursuing), NET (Library Sc.), P.G.D.C.A., MLISc, B.Com.  
 Experience : 08 years

## Library

## Office Staff



Name : Mr. Jitendra Singh Thakur  
 Designation : Accountant  
 Qualification : L.L.B., B.Com.  
 Experience : 23 years



Mr. Madhoo Sinha : Clerk



Name : Mr. Ranjeet Banerjee  
 Designation : Assistant Grade-II  
 Qualification : M.Phil (Library Science), M.Lib., B.Lib., D.C.A., M.A. (Economics), B.Com.  
 Experience : 23 years



Mr. Sandeep Kumar Sahu : Computer Operator

Mr. Heeradhar Sahu - Book lifter

Mr. Balram Singh Thakur : Clerk

## Other Staff

Mr. Heera Lal Thakur	Peon	Mr. Binod Das	Peon
Mr. Rajesh Chakradhari	Peon	Mr. Vishwanath Sahu	Peon
Mr. Tribhuvan Sinha	Peon	Smt. Shiv Kumari Sinha	Peon

# ALUMNI MEET



Vivekanand Mahavidyalaya organizes Alumni meet as a get together of pass out students so that they can share their experience & give their valuable Suggestions to College Management & their Juniors

# ANNUAL DAY (V-FIESTA)



Vivekanand Mahavidyalaya organizes V-fiesta, an Annual Cultural Festival to provide a platform for the students to groom their Talent

# PROSPECTUS

# DIGITAL INDIA WEEK



Digital India is a flagship programme of the Government. It aims to transform India into a digitally empowered society and knowledge economy.

The vision of Digital India programme also aims at inclusive growth in areas of electronic services, products manufacturing and job opportunities etc. The vision of digital India is centered on three key areas-Digital Infrastructures, governance and services on demand and digital empowerment of citizen.

To disseminate the message of the Digital India programme Vivekanand Mahavidyalaya observed Digital India week on 1st July 2015 to 7th July 2015 among students and educators to showcase the government of India initiatives in the area of E- Governance.

Moreover the computer department of college organised a quiz competition based on the MCQ's related to computers, IT's and different digital devices.

This programme focuses on being transformative to realise this formula,  
 $IT(\text{Indian Talent}) + IT(\text{Information Technology}) = IT(\text{India Tomorrow})$

## STUDENT UNION (2015-16)

**Sarfaraz Khan**  
(President Student Union)

**Prashant Dwivedi**  
(Vice President Student Union)

**Neha Sahu**  
(Secretary Student Union)

**Dhawal Soni**  
(Joint Secretary Student Union)

**PROSPECTUS**

## GD & PI (CAMPUS PLACEMENT)



Vivekanand Mahavidyalay organizes campus placement for students to help them place in reputed companies like Karvy Stock Broking & Micro Housing & Finance Ltd. etc., immediately after their graduation

## HEALTH CHECKUP



The college observed a health check-up camp on 3rd December 2015 in which more than 200 students and staff of the college were treated free of charge. Student and staff volunteers performed a majority of the work, hand in hand with the doctors from the Pratibha foundation

“It was a great opportunity to serve” shared our student union president Sarfaraz Khan.

Free general check-ups, blood group testing, Hepatitis testing, were among the many tests provided.

Various conditions including jaundice and skin disorders were treated. Students were given referral to the Pratibha foundation collaborating hospitals at Raipur for further treatment, free of charge.

Equally important, the doctors provided educational counselling by suggesting simple preventative measures to protect health.

# PROSPECTUS

# NIKHAR 2016



PROSPECTUS

# NO VEHICLE DAY



The students and staff of Vivekanand Mahavidyalaya observed a No Vehicle Day on 3rd feb 2016 with an objective to educate students about environmental pollution and healthy living.

“The event included issuing circulars , displaying posters and awaring others about importance of observing such programmes and so on. Also students and staff who travel on two wheelers and other vehicle opted for rickshaw cycle and on foot.

This is a first of its kind initiative at Vivekanand Mahavidyalaya. The college plans for awareness drives every year. Soon , involving other colleges and schools as well.

The principal, Dr. Manoj Mishra said, “We plan to seen this campaign on a regular basis. We want to do this to save fuel for future and also our environment. This has the approval of the students too.”

This social drive was highly appraised by the everyone around.

# PAN CARD AADHAR CARD DRIVE



**VIVEKANAND MAHAVIDYALAYA**  
(Run by : Durga Education Society)  
**STUDENT UNION 2015-16**  
**PAN CARD/AADHAR CARD CAMP**  
DATE : 12 OCT. 2015  
TIME : 9.00 A.M. Onwards  
VENUE : UNION OFFICE  
SARFARAZ KHAN   PRASHANT DWIVEDI   NEHA SAHU   DHAWAL SONI  
President   Vice-President   Secretary   Joint Secretary

A one day camp on to enroll for Aadhar and Pan card was organised in the college to facilitate the students to get this two important identification cards.

# PICNIC 2016



Vivekanand Mahavidyalay organizes an annual Picnic every year so that the students as well as all the staffs can take out some leisure time out of their studies & busy schedule & spend some time in the beauty of the nature.

**PROSPECTUS**

# PLANTATION



Tree plantation day can mark the beginning of a long term environmental programme, engaging our students in a fun, hand on activity that can reinforce their environmental learning and so simply contribute to creating exquisite college campus. It is an opportunity to do something positive for our local environment and community and to reconnect with nature.

The students and staff of the college enthusiastically participated in this programme and they also get acquainted with the medicinal properties of some herbal plants like tulsi, aloe-vera, chinchona, arnica, hibiscus, primrose etc.

The principal said “ it is our moral obligation to beautify our surrounding and the best way to make our surrounding pleasant is to plant a tree”

# PTM



Vivekanand Mahavidyalay organizes an annual Parents Teachers Meet to Interact with the parents & brief them about the academic & co-curricular progress of their child

# PROSPECTUS

# SEMINAR



Vivekanand Mahavidyalay organizes seminars & work shops by reputed institutes like ICWA, SPITL for the students to make them aware of latest technology & innovations in field of computer, commerce & management

PROSPECTUS

## SPORTS



Vivekanand Mahavidyalay organizes an Annual Sports to provide a platform for the students to groom their Talent in field of sports & Games

## TABLET DISTRIBUTION



Vivekanand Mahavidyalay since last two years is distributing tablets to students under the tablet distribution programme of govt. of Chhattisgarh

## TALENT HUNT BY MY FM



Vivekanand Mahavidyalay Hosted My FM talent hunt competitions for selecting my FM campus hero

## YOGA DAY



Vivekanand Mahavidyalay observed yoga day on 21st June 2015 marking the international yoga day

PROSPECTUS

## Features

The Principal and teachers have been appointed under statute 28 (College code) of the university the College is particular about the overall development discipline, regularity and positive attitudes towards the students.

Seminars from the Corporate, Banking, Business, Academic, Fashion, Career Planning, Guidance and Counseling, etc. are held.

Personality Development, Group Discussion, Mock interview, etc. are organised for various competitive examinations.

The college encourages students to excel in C.A./ ICWAI/ CFA/ CS/ MBA examinations.

### Academic Contributions

The College is proud of the students who have excelled in various examination of Pt. Ravishankar Shukla University, Raipur. Academic interest of the students is always a matter of top priority for the college. The regular classes usually commences from the first week of July. The students are provided maximum study time during the academic calendar. There is always a positive interaction between the teachers and students. Regular feedback, unit tests, revision question hours, quiz schedules, etc. are conducted for the benefit of the students.

### Co-curricular Activities

In order to develop the all-round personality of every student, various co-curricular activities are conducted along with the routine and regular study schedules, like Annual Sports, Welcome and Greeting, Prize distribution, Youth Festival, Annual Function, Cultural Activities, Educational Industrial Visits.



### Sports

**“Sports do not build character. They reveal it”**

All round development of an individual is incomplete without sports. As these are not only games but an effective technique which inculcates within the students the Competitive Spirit, Team building, Group effort, Attitudinal differences as they are going to be builders of Nation.

1. Various Indoor and Outdoor games are arranged for the students like Chess, Carrom, Table Tennis, Badminton, Cricket, Football, Judo etc. Throughout the year. As a result of this students from the college have actively participated in various university and state level sports meets.

2. College has successfully organized the inter college judo competition.



# PROSPECTUS

# Achievements

## College Toppers

<b>B. Com-III</b>	<b>: Mansi Sharma</b>	<b>B.C.A.-I</b>	<b>: Anurag Manik</b>
<b>B.Com-II</b>	<b>: Sonika Balani</b>	<b>P.G.D.C.A.</b>	<b>: Sonal Adhiya</b>
<b>B.Com-I</b>	<b>: Alka Thakur</b>	<b>B.B.A.-I &amp; II Sem.</b>	<b>: Chitra Raheja</b>
<b>M.Com-I &amp; II Sem.</b>	<b>: Anjali Bateja</b>	<b>B.B.A.-III &amp; IV Sem.</b>	<b>: Abhishek Tilwani</b>
<b>M.Com-III &amp; IV Sem.</b>	<b>: Haridatha Sharma</b>	<b>B.B.A.-V &amp; VI Sem.</b>	<b>: Shrishti Sharma</b>
<b>B.C.A.-III</b>	<b>: Tushar Shankerwal</b>		
<b>B.C.A. -II</b>	<b>: Monika Verma</b>		



### Library with Reading Room

The college has a spacious library with well furnished reading room and has rich collection of book of commerce, management, laws, economics and computers. It has various reference books, journals magazines and leading newspapers. The new editions of books and journals constantly attract the students to add on their knowledge and keep them abreast with latest development in the academic and business world.

### e-Library

This is an integral part of our college. The facility provides well furnished seating space. It offers access to the internet, a wide range of online journals and other multimedia information sources such as e-book.



# PROSPECTUS



### **Computer Lab**

The college has two well furnished and fully air condition high tech multimedia computer labs. It is equipped with latest I. T. infrastructure and software's

### **NSS**

The college is proud to have NSS. NSS stands for National Service Scheme. The motto of NSS is “Not me but You”, reflects the essence of democratic living and upholds the need for selfless service. The college is affiliated to NSS, C.G. Government, Department of Higher Education. Enrolment in NSS gives the student:

1. An opportunity to development their personality through community services.
2. To get certificate B which will get them 2 points various Governments Services.
3. To get certificate C which will get them 3 points various Governments Services.
4. Develop among themselves a sense of social and civic responsibility.

### **Women's Grievance Cell**

The college has set up Women's Grievance Cell to address the complaints and grievances of female students. Complaints are resolved either by the Principal himself or with the help of teachers as and when required taking into consideration the delicacy of each individual case.

### **Anti Ragging Cell**

The college has set up Anti Ragging Cell to monitor and curb the menace of ragging in institution.

Note: Ragging is a criminal offence

### **Seminars & Personality Development Programmes**

The College Organises seminars and group discussions in various topics of academic and social interest where students and teachers have the opportunity to interact. Eminent educationists are invited as resource persons to deliver lectures on different issues. Students are encouraged to organize and participate in student seminars on a regular basis to enhance oratory skills and to fight off stage fear.

### **Parking**

The college has ample parking space within the campus. A guard is deputed to facilitate secured parking.

### **Recreation**

In addition to the regular sports and extracurricular activities, students are taken for outdoor activities which include educational tours and picnic.

### **Wi-Fi Campus**

Free Wi-Fi facility is available through ChIPS under Digital India campaign.

## Rules and Regulations

1. Application should be in the prescribed format, with all the columns duly filed in by black/blue inks correctly and legibly. Incomplete and incorrect application may be outrightly rejected.
2. Students are required to submit xerox copy of class 10<sup>th</sup>, 12<sup>th</sup> mark sheets.
3. The application form should be endorsed and signed by the Parents/Guardians.
4. The admission shall be considered on the recommendation of the admission committee and the admission is subjected to sole discretion of the principal who can refuse admission to any student without assigning any reason, irrespective of the marks obtained, even though the students has been a student of this college.
5. Student admitted in the college must obtain identity Card on payment of prescribed fee.
6. Submission of University enrolment form is essential for the students admitted.
7. Students are directed to give their correct address and telephone number. Any changes should be brought to the notice of the office authority immediately, in writing.
8. Fees one paid will not be refunded under any circumstances. Full payment of the fee is to be made on yearly basis in advance within the prescribed date.
9. Caution Money shall be refunded on completion of the full term of the courses on presenting the original fee receipt only. If student leaving institution in Midterm then also fees of the full year if paid shall not be refundable.
10. If without completing full courses period student leaves the college due to any reason, fees for year or as the case may be is liable to be recovered from student.
11. Transfer certificate (T.C.) will be given only after all fees due and all fines are paid.
12. Canvassing for any type of concession-redemption in fee is not permissible.
13. Students shall abide by the rules and regulations of the institute, as declared and notified from time to time.
14. Students are not expected to indulge in any unsocial, criminal or political activity, not conforming to his status as student and against the interest of the college.
15. Minimum 75% attendance is compulsory to be eligible to appear in University Examination (or as guided by University). Students are required to submit leave application giving valid reasons for absence from classes the leave/absence application shall be submitted to the principal.
16. Student found damaging the college property shall be punished and fined and may also be suspended/rusticated from the institute and cost will be recover for replacement of that property.
17. Consumption of tobacco and tobacco products, alcohol, smoking, chewing of gutka or using these kind of bad habits inside the institute is strictly prohibited, students found indulging are liable to be fined and punished severely. They may even be rusticated.
18. Gadgets like Mobile Phones, Walkman, Radio etc. are not allowed inside the classrooms, workshops, seminars etc. Usage of above will lead to seizure of these gadgets. Which will be non refundable.
19. Absence form classes for more than 21 days without prior information shall lead to he admission of the students being cancelled.
20. Publication of any information regarding the institute without prior permission form the competent authority is not allowed and shall be treated as an offence invoking punitive action.
21. Ragging in any form is strictly prohibited in accordance and as per directions of Hon'ble Supreme Court of India. STUDENTS FOUND INDULGING IN ANY KIND OF RAGGING SHALL BE OUTRIGHTLY RUSTICATED FROM INSTITUTE AND LEGAL ACTION AS PRESCRIBED MAY BE INITIATED.
22. Usage of Institute infrastructure viz, Library, Computer Lab, Seminar hall etc, are governed separately by Library rules, Computer Lab rules and College rules and shall be notified form the time to time.
23. Cases of indiscipline shall be reported to the Disciplinary Committee and in such cases the decision of the Disciplinary Committee shall be final and abiding.
24. Information regarding examinations, activities etc. shall be displayed in the form of the notice on the Notice Boards and shall not be communicated to the student individually.
25. Mobile/Pagers and other electronic devices are not allowed in college premises.
26. The students will not be allowed to enter in the college premises without valid ID card.
27. College ground will only be used for sports & parking purpose & not be allocated for any other programs like annual function etc.
28. No Financial aid will be provided to students for farewell, fresher party or other such activities
29. Only one day picnic can be organized for the students subjected to the discretion of the college management.

## Syllabus

### **B.Com. Part-I (Eligibility-12<sup>th</sup> pass from any board)**

Group-1	Foundation Course: Hindi Language, English Language
Group-2	Accounting: Financial Accounting, Business Mathematics
Group-3	Business Management : Business Communication, Business Regulatory framework
Group-4	Applied Economics : Business Environment, Business Economics, Environment Studies, Theory Fieldwork/Practical

### **B.Com. Part-II (Eligibility-B.Com. I year pass from any University)**

Group-1	Foundation Course: Hindi Language, English Language
Group-2	Accounting: Corporate Account, Cost Account
Group-3	Business Management : Principal of Management, Company Law
Group-4	Applied Economics : Business Statistics, Fundamental of Entrepreneurship

### **B.Com. Part-III (Eligibility-B.Com. II year pass from any University)**

Group-1	Foundation Course: Hindi Language, English Language
Group-2	Compulsory Papers: Income Tax, Indirect Tax, Management Accounting, Auditing
Group-3	Optional Group: (1) Finance Group: Financial Management Financial Market Operation. (2) Marketing Group: Principles of Marketing International Marketing.

### **B.B.A. (Eligibility-12<sup>th</sup> pass from any board) Semester-I**

101 English	102 Computer Application
103 Business Mathematics	104 Principles of Management
105 Financial Accounting	

### **Semester-II**

106 Hindi	107 Business Economics
108 Business Statistics	109 Cost Accounting
110 Environment Studies	

### **Semester-III**

111 Managerial Economics	112 Business Communication
113 Business Laws	114 Business and Environment
115 Management Information System (MIS)	

### **Semester-IV**

116 Organisational Behaviour	117 Marketing Management
118 HRM	119 Financial Management
120 Production Management	121 Comprehensive Viva

### **Semester-V**

122 Marketing Research	123 Quantitative Techniques
124 Sales and Advertisement Management	
125 Investment Management	126 Material Management

### **Semester-VI**

127 Business Policy and Strategy
128 Entrepreneurship and Small Business Management
129 Business Taxation
130 Business Ethics and Social Responsibility
131 Project Report and Viva-Voce

### **B.C.A. Part-I (Eligibility-12<sup>th</sup> pass from any board)**

BCA 101	Discrete Maths. Calculus and Statistical Analysis, Introductory Electronic.
BCA 102	Fundamental of IT and OS
BCA 103	Introduction to Programming in C Language and Concept
BCA 104	Introduction to PC Software and Internet Application
BCA 105	Programming in Visual Basic Practical
BCA 106	English Communication Skills
BCA 107	Practical Based on BCA 103
BCA 108	Practical Based on BCA 104

### **B.C.A. Part-II**

BCA201	Numerical Analysis	Part I
	Differentiation & Integration	Part II
	Data Structures	Part III
BCA202	DBMS (Oracle, SQL)	
BCA203	Programming in C++ & Visual C++	
BCA204	Computer Networking & Internet Technology	
BCA205	A. Shell Programming in Linux/Unix B. Practical based on course 205A	
BCA206	A. Principles of Management B. Foundation Course	
BCA207	Practical Based on Course-202 Mini Project (Visual Basic & Oracle/Access)	
BCA208	Practical Based on Course-203	

### **B.C.A. Part-III**

BCA301	Calculus & Geometry	Part I
	Differentiation Equation & Fourier Series	Part II
	Computer System Architect	Part III
BCA302	Java	
BCA303	Operating Systems	
BCA304	Software engineering	
BCA305	A. Multimedia tools and Applications B. Practical based pm course 305A	
BCA306	A. Financial Accountancy B. Foundation Course	
BCA307	Practical Based on Course-302	
BCA308	Project	

### **P.G.D.C.A. (Eligibility-Graduation from any University)**

#### **Semester-I**

101	Introduction to Software Organization
102	Programming in 'C' and 'C++'
103	DBMS (SQL/Oracle)
104	Practical based on PGDCA 103 and Office Automation
105	Practical based on PGDCA 102

#### **Semester-II**

106	GUI-Programming in Visual Basic
107	Programming in Java
108	Essential of E-Commerce
109	Practical Based on 106 & 107
110	Project

### **M.Com. (Eligibility-Commerce Graduation from any University)**

#### **M.Com. Ist Semester**

1. Managerial Economics	2. Advanced Accounting
3. Management Accounting	4. Statistical Analysis
5. Corporate Legal Frame Work	

#### **M.Com. IInd Semester**

1. Business Economics	2. Specialized Accounting
3. Accounting for Managerial Decision	
4. Advanced Statistics	5. Business Laws

#### **M.Com. IIIrd Semester**

1. Management Concept	2. Organisational Behaviour
3. Advance Cost Accounting	4. Income Tax Laws &Accounts
5. Tax Planning And Management	

#### **M.Com. IVth Semester**

Students are required to select any one Specialization out of four suggested below.  
Optional specialization.

Opitonal Group	(A) Marketings
Opitonal Group	(B) Management
Opitonal Group	(C) Banking And Insurance
Opitonal Group	(D) Taxation And Accounting

Each Group Contains four papers.